


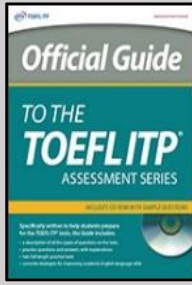
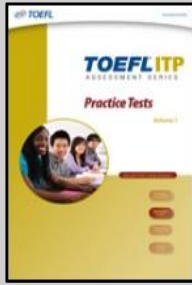

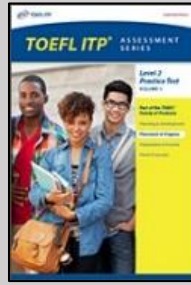


# TOEFL ITP TEST TAKER REQUEST FORM

<b>QT#</b>	
<b>S/O#</b>	
<b>IV#</b>	

For IIE staff only.

<b>1. CUSTOMER NAME</b>		<b>2. DATE OF REQUEST (MO. / DAY / YEAR)</b>			
<b>3. SHIPPING ADDRESS</b> 					
<b>Sub-District</b>	<b>District</b>	<b>Province</b>		<b>Postal Code</b>	
<b>4. CONTACT NUMBER</b> 			<b>5. E-MAIL</b> 		
<b>6. TOEFL ITP SCORE RESULT INFORMATION</b>					
<b>FIRST NAME</b>	<b>LAST NAME</b>	<b>DATE OF BIRTH</b>	<b>SEX</b>	<b>TEST DATE</b>	<b>PLACE OF TESTING</b>
		_____ <small>(MO. / DAY / YEAR)</small>	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	_____ <small>(MO. / DAY / YEAR)</small>	_____ <small>NAME OF SCHOOL / INSTITUTION</small>
<b>TEST TYPE</b>	<b>TOEFL ITP LEVEL</b>	<b>7. Select Type of Report</b>		<b>Your Total TOEFL ITP Score</b>	
<input type="checkbox"/> Paper-Based Test <input type="checkbox"/> TOEFL ITP Digital <small>(Select only one)</small>	<input type="checkbox"/> TOEFL ITP Level 1 <input type="checkbox"/> TOEFL ITP Level 2 <small>(Select only one)</small>	<i>*To change your NAME or DATE OF BIRTH, please state your request in the email when submitting the completed form.</i>  <input type="checkbox"/> Official Score Report <small>500.00 THB (\$15.00)</small>		<input type="checkbox"/> Certificate <small>700.00 THB (\$19.50)</small>	
				_____ <small>(Required)</small>	
<b>Please review all information before submitting. All payments are <u>NON-REFUNDABLE</u>.</b>					

TEST PREPARATION			
<b>Official Guide to the TOEFL ITP Test</b>	<b>TOEFL ITP Level 1 Practice Tests Volume 1</b>	<b>TOEFL ITP Level 1 Practice Tests Volume 2</b>	<b>TOEFL ITP Level 2 Practice Tests Volume 1</b>
			
<b>19.50 USD / 700.00 THB</b>	<b>17.50 USD / 630.00 THB</b>	<b>17.50 USD / 630.00 THB</b>	<b>17.50 USD / 630.00 THB</b>
_____	_____	_____	_____
<small>(Amount)</small>	<small>(Amount)</small>	<small>(Amount)</small>	<small>(Amount)</small>
<b>8. Please make payment via Wire-Transfer to...</b>			
<b>BANK BRANCH: SIAM COMMERCIAL BANK (SCB) Phloenchit</b>		<b>ACCOUNT NAME: INSTITUTE OF INTERNATIONAL EDUCATION INC.</b> <b>ACCOUNT NUMBER: 059-3-03252-4</b> <b>ACCOUNT TYPE: CURRENT</b>	
<b>9. SUBMIT COMPLETED (1) REQUEST FORM TO <a href="mailto:BKKTESTING@IIE.ORG">BKKTESTING@IIE.ORG</a> INCLUDING YOUR (2) A COPY OF YOUR CITIZENSHIP ID CARD/PASSPORT ID AND (3) PROOF OF PAYMENT.</b>			

## POLICIES AND CONDITIONS OF THE TOEFL INSTITUTIONAL TESTING PROGRAM

The TOEFL program endorses the use of ITP tests for placement into intensive English programs, exit from these programs into mainstream courses, and for determining proficiency in English at the beginning and end of courses of study. **Because the program uses tests that have been previously administered in International TOEFL administrations, ITP tests do not meet the security standards established for admissions tests.**

**The TOEFL Institutional Testing Program is designed primarily for use by accredited educational institutions. However, TOEFL Institutional Services may approve requests for testing materials by non-educational agencies, businesses, and others engaged in legitimate testing activities. New testing sites will be required to complete a short test center application. ETS and Representative Offices reserve the right to accept or reject orders for TOEFL testing materials in whole or in part.**

The following ITP policies cover administration, score reports, copyright, and confidentiality of candidate information.

- Tests in the Institutional Testing Program (ITP) are to be administered only to a participating institution's own students.
- The institution must administer the ITP tests according to the directions in the supervisor's manual and the policies and procedures in the ITP brochure.
- Tests in the ITP program are to be administered only at the address indicated on the order form. The test may not be resold. The test may not be carried overseas.
- Candidates who need to take the TOEFL test for admission to a university must register for the official TOEFL test. ITP scores are not to be used for admission to universities in the United States.
- Tests are to be used for one administration only. All test books and answer sheets must be returned within three days after use.
- Scores from the ITP program are not to be used for marketing an institution's intensive English
- ITP score reports are not provided to other institutions by Educational Testing Service (ETS) nor are institutions administering the ITP test to forward score reports to other institutions.
- All test materials are copyrighted by ETS and are not to be reproduced in any form. Test materials remain the property of ETS at all times.
- The Institution will indemnify and hold IIE, its affiliates, their respective directors, officers, employees, agents, and their respective successors and assignees (but will not defend them) against all third-party costs, liabilities, losses, damages, penalties, fines, and expenses (including reasonable attorney's fees), settlements, claims, pleadings, actions, or judgments incurred by or asserted against such Indemnified Party relating to or arising out of: (a) breach by the Institution or its TOEFL Administrators of this agreement or violation of the procedures for securing, proctoring or administering the TOEFL® Institutional exams; (b) the negligence or willful misconduct of the Institution, its employees, officers, directors, or agents (including Institutional TOEFL® Administrators); or (c) the violation of any patent, copyright, trade secret, trademark, confidential information or other proprietary rights of any third party (including ETS). The Institution shall not agree to settle the claim without the written consent of IIE.

For orders outside Thailand, test use application must reach the ITP representative office indicated above at least **30 days** before test date. Materials must be used at the institution and location indicated on this test use application. Tests are to be used for one administration only and all test materials must be returned within 3 days after use. Failure to return all test materials will prevent the processing of future requests.

Study materials are available for TOEFL ITP Levels 1 and 2. For additional information, please refer to the ITP web page at [http://www.ets.org/toefl\\_itp](http://www.ets.org/toefl_itp), or call your local representative at the number above.

**In signing this application, I agree to comply with all of the policies and procedures specified in the TOEFL Institutional Testing Program brochure, Manual for Supervisors, and on this test use application. Our examinees will be informed that score records will not be sent to other institutions.**

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(Last Name)

(First Name)

(Date)

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(Signature)

